

**OCCUPATIONAL HEALTH AND SAFETY ACT NO 85 OF 1993**

**PRESCRIBED EXTERNAL INSPECTION AND TEST FREQUENCY CHECKLIST**

COMPANY: _____		SITE: _____		DATE: _____				
NO	PRESCRIBED ITEM	DETAILS	INTERNAL COMPETENT PERSON FREQUENCY	EXTERNAL 'APPROVED INSPECTION AUTHORITY' FREQUENCY	DOCUMENTATION AND CERTIFICATION	APPROVED INSPECTION AUTHORITY / COMPANY	EXPIRY DATE	REF
1	Lifting machinery			6 monthly examination – 12 monthly examination and performance test. Record of tests, modifications and repairs	1. Lifting Machine Enterprise Certificate (LME) 2. Lifting Machine Inspector Certificate (LMI) Ensure that the type of work performed by LME and LMI is recorded on the certificates			DMR 18 (5) (6)
2	* Lifting tackle			3 monthly examination (internal person if suitably qualified)	1. Lifting Machine Enterprise Certificate (LME) 2. Lifting Machine Inspector Certificate (LMI) Ensure that the type of work performed by LME and LMI is recorded on the certificates			DMR 18 (10)
3	Lifting Cradle (Personnel Cage) Attachment M Forklift Attached			6 monthly - approved by a DOL Inspector	1. Drawing specifications of the cage 2. DOL Certification Certificate for the Cage 3. Load testing of the cage (Original Certificate)			DMR 18 (6)(8) Appendix 6, Attachment (M)
4	Lifting Cradle (Personnel Cage) Attachment T Crane/ Hoist Attached			6 monthly - approved by a DOL Inspector	1. Drawing specifications of the cage 2. DOL Certification Certificate for the Cage 3. Load testing of the cage (Yearly Certificate)			DMR 18 (6)(8) Appendix 6, Attachment (T)
5	* Pressure Equipment			36 monthly inspection and test, record of tests, modifications and repairs	1. Company must be register and have a LVUP registration number. Certificate to be obtained 2. Person performing must supply their SAIW Certificate. Ensure type of work performed are recorded on Certificate			PER 11/12/13/14
6	* Steam Generator Fire Tube Inspection			12 monthly inspection and test, record of tests, modifications and repairs	1. Assessment Report from Approved inspection Authority			PER 11/12/13/14
7	Gas Systems			Before commissioning after installation or re-installation	1. Registration as an Approved Installer 2. Approved site installation drawings, 100kg gas or more 3. Valid Fire Permit for site 4. Installers' plate at Installation			PER 17
8	Gas Manifold installations and Pigtails			5 Yearly inspection by a competent person 10 year replacement of low pressure regulator	1. The manifold system should be maintained on a planned inspection basis at intervals not exceeding five years. Check to ensure that all safety distances are maintained. 2. If pigtail are over five years old, they shall be replaced automatically 5 Yearly inspection by a competent person 10 year replacement of low pressure regulator			SANS 10087-1 Section 5
9	Transportable gas containers			Inspection and test before use				PER18
10	* Scaffolding		After erection and before use, after change in weather. Weekly		<b>Requirements for use</b> 1. Scaffolding Erector Certificate 2. Scaffolding Inspector Certificate 3. Working at Heights Training Certificate 4. Employee Medical for Working at Heights			CR 16
11	* Welding, flame cutting, grinding, soldering		Before work, inspect and issue of permit					GSR 9
12	* Stacking and storage		When stacking operation is executed		1. Appointed person for Stacking of Articles 2. Training Certificate for Stacking and Storage 3. Racking to be inspected Monthly (Safety Rep inspection report sufficient 4. Internal Storage Procedure and proof of training (DoEL requirement)			GSR 8 (1) a

\* Requires the user to appoint a competent person.

DEFINITION – 'APPROVED INSPECTION AUTHORITY' means an inspection authority approved by the chief inspector: provided that an inspection authority by the chief inspector with respect to any particular service shall be an approved inspection authority with respect to that service only List available from the Department of Labour direct or [www.labour.gov](http://www.labour.gov)

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INSPECTION AUTHORITY SIGNATURE

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CLIENT SIGNATURE OF ACCEPTANCE

**OCCUPATIONAL HEALTH AND SAFETY ACT NO 85 OF 1993**

**PRESCRIBED EXTERNAL INSPECTION AND TEST FREQUENCY CHECKLIST**

COMPANY: 0		SITE: 0		DATE: 26 June 2024				
NO	PRESCRIBED ITEM	DETAILS	INTERNAL COMPETENT PERSON FREQUENCY	EXTERNAL 'APPROVED INSPECTION AUTHORITY' FREQUENCY	DOCUMENTATION AND CERTIFICATION	APPROVED INSPECTION AUTHORITY / COMPANY	EXPIRY DATE	REF
13	* Confined space entry		Before entry during work		1. Confined space training certificate 2. Oxygen Monitoring			GSR 5
14	Air conditioning / Indoor air Quality			As per SANS 10147	1. Indoor Air Quality report / assessment			DMR 16
14	Refrigeration 0 to -18 degrees			As per SANS 10147	1. Employee Medicals / 3. No Limit 2. Freezer suites			ERW 2 (1) (2)
14	Refrigeration - 18 to -34 degree Refer to ERW (2) for less than -34			As per SANS 10147	1. Employee Medicals / 3. Not longer than 50 min per hour 2. Freezer suites & PPE			ERW 2 (1) (2)(b)
15	Lifts / escalators and passenger conveyors			<u>Competent lift service provider</u>	1. Annexure K - Registration of lift to Department of Labour 2. Annexure B - Lift structural inspection			LEPCR 3/5/6/7/8
				Monthly – examine and maintain all gates and door locks				
				6 Monthly – examine suspension ropes				
				12 Monthly – test lift safety gear, over speed governor and buffers				
				<u>Inspection service provider</u>				
				24 monthly – inspect and test then submit comprehensive report within 30 days to the user				
16	Transportation plant			6 monthly inspection – 12 monthly test				DMR 17
17	Electrical installation / Electric Fence System / Solar installation			Valid certificate of compliance issued by an approved / registered person (Annex 1)	1. Valid Registration as and Electrical Contractor with Department of Labour 2. (Optional) Certification as and Installation Electrician (Red Seal Certificate)			EIR 7 (1) / EMR 12 (4)
18	Examination and tests of engineering control measures implemented to control exposure to HCA			24 monthly	1. Assessment Report from Approved inspection Authority			HCAR 12
19	Hand held fire extinguishers			As per SANS 1475	# Equipment Number # Type of Equipment # Location of Equipment # Last Service, Next Service # Last Pressure test, Next Pressure test			PER 19
20	Electrical Machinery in hazardous locations (Spray Booth, Flammable Store rooms & mixing tanks)		Monthly	2 yearly Certification Yearly Council Fire permit	1. Approved Structural Plans with Flammable area 2. COC from Master Electrician			EMR 9 (8) Bylaws
21	Lighting – Emergency		3 Monthly	<b>Annual maintenance service, Generator Weekly inspection</b>	1. Assessment Report from Internal inspection authority			ERW 3 (4)(5)
22	Structures			Six monthly for first two years thereafter yearly	1. Assessment Report from Internal / inspection authority			CR 11 (2) (b)
23	Identification of Asbestos in place		Competent Person	Once off identification Asbestos free status substantiated in writing	1. Letter required providing Status - If present 2. Risk Assessment by AIA 3. Action Plan to control Asbestos 4. 2 Yearly assessment by AIA for asbestos fibre's			AAR 3
24	Major Hazard Installation		Competent Person	Yearly Council Fire permit 5 Yearly Risk Assessment 3 Yearly evacuation plan review	1. MHI registration with Local authority 2. Approved Site plans 3. 5 Yearly Risk assessment from AIA 4. Advertise of MHI in local news paper 5. Approved Emergency plan revised 3 yearly with local authority			MHI 3; 5,6

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